

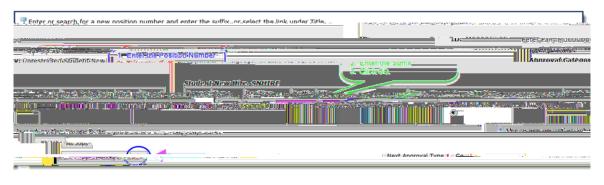
Please Note: Student Financial Aid will check for the student's PeopleAdmin Application, Background Check, and I9 before approving the student's EPAF. Any student who does not have an active job will need to have a Background Check and I9 completed and submitted to Student Financial Aid before beginning work.

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## STEP 1: New EPAF Person Selection

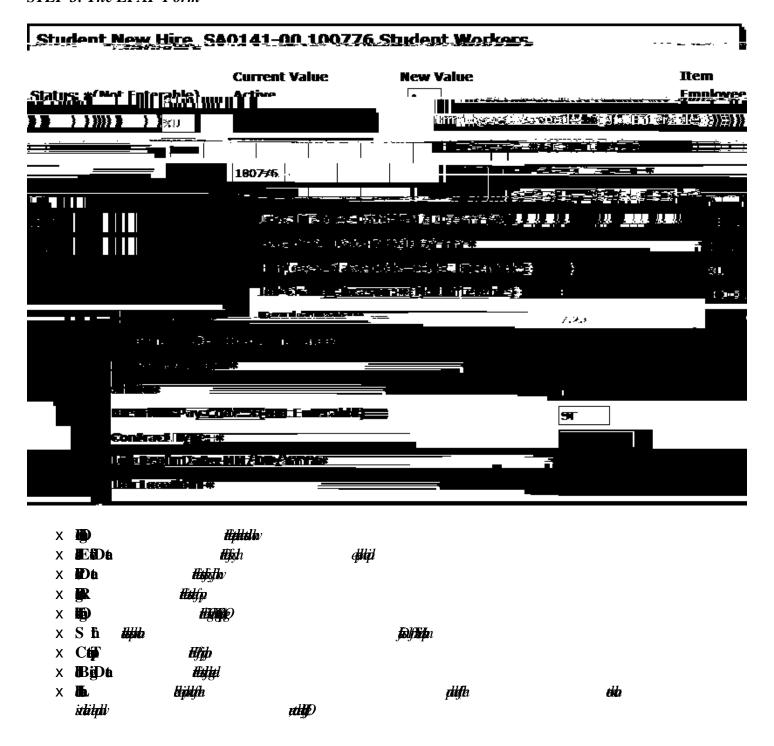


## STEP 2: New EPAF Job Selection

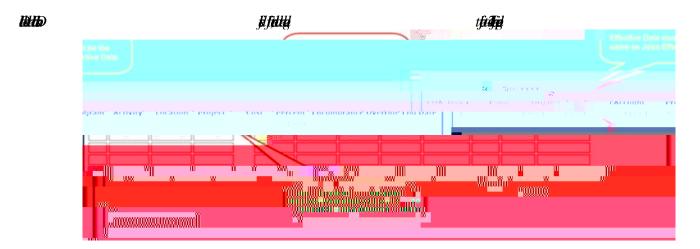


```
X R Heiß
X S R Heiß
X B b
X He G b
```

STEP 3: The EPAF Form

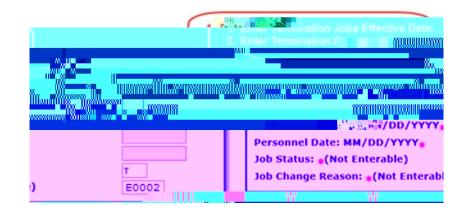


## STEP 4: Labor Distribution



STEP 5: Termination Record





## STEP6: Approval Routing Queue

