

Position #	Description	Definition	Notes	Pay Options
#xxxxx	All regular full-time and p6 (o)-12.7 (n)6.66 689. m24.1 (a)-19.7 (y)1	TJETEMC /P A/CID 120 BDC Qq6.96 635.52 573.961 6.72 reW nBT0 Tc 0 Tw 6.24 -0 0 6.24 20.64 636.6 Tm(S)-6.1 (A)-6 (xxx		

**Notes on Page 2 must accompany definitions**

**Notes:**

**Definition of extra pay and student position numbers:**

**EA0001 100776 Adjuncts-Exempt**

EAXxxx ##### Description

EA = first two alpha characters represent the type of pooled position

x = last 4 numerical characters are sequential numbers, unique to each FOAPAL

##### = first 6 numerical characters of the description represent the FOAPAL expense org this position is used for

(a) All temporary or extra pay for exempt employees(including adjuncts), being paid for the extra work on a **monthly basis**, will be paid as follows:

Pay will be based on the dates of work on the PA form. If the first month of work is not a **FULL** month, then the monthly payments will begin in the next month of work. If the total payment is only for a partial month, then the payment will be made at the end of the partial month.

Following are examples of how these PA forms will be paid out:

1. Employee is teaching a summer class that runs from 5/26/09 through 7hBT/TT1BT/T5 (t)10.8 (:):JJETEMC /P AMCID 12.5 (i)12.ph.